

## DOCUMENTATION CHECKLIST FOR MOH RESEARCH APPROVAL

### OBSERVATIONAL RESEARCH

<b>YES</b>	<b>Documents required</b>
<input type="checkbox"/>	Covering letter from the <i>Applicant</i> to <b>Mrs. Fatima Abdul Wahid</b> , Assistant Undersecretary for Resources and Services
<input type="checkbox"/>	Completed & Signed <b>MOH Application Form 1</b> (scanned copy)
<input type="checkbox"/>	Completed & Signed <b>MOH Application Form 2</b> (scanned copy)
<input type="checkbox"/>	CV of Principal Investigator (applicant) and co-investigator(s)
<input type="checkbox"/>	Detailed Research Proposal (or proposal in <b>MOH Research Proposal format</b> )
<input type="checkbox"/>	Research Timeline (from start of recruiting participants → end of analysis & reporting)
<input type="checkbox"/>	<b>For Multi-centre studies:</b> List of study sites & Sample size per study site (Hospitals/Health Centers/Clinics)
<input type="checkbox"/>	Participant Information sheet (English and Arabic, as appropriate)
<input type="checkbox"/>	Participant Informed consent form (English and Arabic, as appropriate)
<input type="checkbox"/>	Data collection tools – Questionnaires / Interview guide / Abstract form / Data collection form (English and Arabic, as appropriate)

### ***ADDITIONAL DOCUMENTS FOR UNIVERSITY STUDENTS / FACULTY***

<input type="checkbox"/>	University Research Ethics Committee Approval Letter ( <i>on official letterhead</i> )
<input type="checkbox"/>	<b>For students only:</b> Supporting letter from the Research Supervisor or from the Head of Department ( <i>on official letterhead</i> )